Angel IBC Lone Member Access Policy

1. Policy Statement and Purpose

Angel IBC ("The Club") is committed to provide a safe environment as far as reasonably practical for all users of the Club's premises. This includes the health & safety risks associated with members accessing the Club and in particular if accessing the Club when no other member, staff or volunteer is present ("lone member access").

The policy of the Board is to maximise the availability of the Club to its members. For the majority of the time when the Club is open (I.e. car park gate unlocked, front door shutter raised and Club entry possible via the front door security key pad) there will be staff or Green Stewards present. There will, however, be times when the Club is open and available to members but no staff or Green Steward is on site.

This Club policy of permitting lone member access is based on the Board's risk assessment, carried out in consultation with member representatives (the three bowling committees) and this Policy sets out the specific procedures to be followed in order to minimise these risks.

It is a policy of the Club that no member is to access the Club alone unless familiar with this Policy.

When the Club is open but no staff or Green Steward is on site a sign shall be placed on the Green Stewards desk alerting members entering the Club to this status. A copy of this Policy shall also be made available. Any members uncomfortable with being alone on Club premises or unable to adhere to this Policy can then leave again.

2. Mandatory Procedures

a. All members accessing the Club alone are to be familiar with the Club's Emergency processes (as documented in the Emergency Processes folder on the Green Stewards desk)
b. All members accessing the Club alone are to be familiar with the location of the Club's first aid kit, telephone and emergency telephone numbers
c. All members accessing the Club alone to bowl are to be familiar with the Bowling Hall lighting
d. If any of the Front Door Security systems, Emergency Lighting or Telephone services are not fully operational then the Club will be closed when no staff or Green Steward is on site
e. No members are to permit guest entry to the Club when no staff or Green Steward is on site

3. Medical Conditions

Any members with medical conditions that may make it inappropriate to be alone on Club premises are asked to rather access the Club when staff or Green Stewards are on site.

Members are asked to avoid accessing the Club premises alone if feeling at all unwell.

4. Monitoring & Review

It is the responsibility of members to report any issues or incidents occurring whilst alone on Club premises.

It is the responsibility of Club Management to ensure that this Policy and the associated risk assessment is regularly reviewed and appropriately updated.

All members are asked to raise any concerns regarding the subject of this Policy with Club Management.

Reviewed September 2024