

CONSTITUTION and RULES
of
Angel (Tonbridge) Indoor Bowls Club and Summer
Indoor Bowls Club
and
Rules Relating to Disabled & Junior Associate Members

A.1 Title

The Clubs shall be known as the Angel (Tonbridge) Indoor Bowls Club, Angel (Tonbridge) Summer Indoor Bowls Club, Angel (Tonbridge) Disabled Indoor Bowls Club and Angel (Tonbridge) Junior Indoor Bowls Club.

2. Objects

The objects of the Clubs shall be to organise bowling activities at the Angel (Tonbridge) Indoor Bowls Centre and to further the game of indoor bowls.

3. Membership

1. Full Members & Full Life Members of the Angel (Tonbridge) Indoor Bowls Association Ltd shall automatically become members of the Angel (Tonbridge) Indoor Bowls Club and Summer Indoor Bowls Club.
2. Disabled Membership is open to all persons who are disabled and they are eligible to become members of the Disabled Club. The Disabled Club Committee shall determine the maximum number of members that can be accommodated at any time.
3. Junior Associate Membership is open to young persons under the age of 18 years who automatically become members of the Junior Club, or if in further education or higher education or apprenticeship then it may be possible to extend age limit to 21 years at the discretion of the Council of Management.
4. Social members - see Bye Laws (2.iv).
5. Temporary membership - see Bye Laws (1a).

A.4 Officers

1. The Officers of the Angel (Tonbridge) Indoor Bowls Club shall be: President, Chair, Ladies Captain, Ladies Vice-Captain, Mens' Captain, Men's Vice-Captain, Hon. Secretary, Hon. Treasurer, Match Secretary(s), League Secretary(s) and Competition Secretary(s).
2. The Officers of the Summer Club shall be: Chair, Captain, Vice-Captain, Hon. Secretary, Match Secretary and Hon. Treasurer. ^{1 of 5}
3. The Disabled Club is administered by nominated Officers approved by the Council of

Management.

4. The Junior Club is administered by a nominated Committee approved by the Council of Management.

A.5 Management of Indoor Bowls Club & Summer Indoor Bowls Club

1. The responsibility for the management of the Indoor Bowls Club and Summer Indoor Bowls Club shall be vested in each Club's Committee.
 - 1.1. Angel (Tonbridge) Indoor Bowls committee shall comprise of eight members: the Chair, Hon. Secretary, Hon. Treasurer, Ladies Captain, Mens' Captain, a member appointed by the Council of Management plus two members elected at its AGM. The number of ordinary members elected may be increased if another person holds multiple offices.
 - 1.2. Angel (Tonbridge) Summer Indoor Bowls Club committee shall comprise of its Officers plus two members elected at its AGM.
2. The Bowls Committees shall form all necessary sub-committees from among its members and shall have the power to co-opt members as appropriate.
3. A quorum of members at Committee meetings shall consist of five members (three for Summer Club). No business shall be conducted unless a quorum is present.
4. In the event of a tie in voting, the Chair of the meeting shall have the power to exercise an additional casting vote.

A.6 General Meetings

1. The Annual General Meeting shall be held within each calendar year for the purpose of receiving the Annual Report and electing Officers and Committee for the ensuing year.
2. At least Twenty-eight days' notice of the Annual General Meeting shall be posted on the Club's Notice Boards. A minimum of Seven Days prior to the date of the meeting a notice of the business to be transacted at the Annual General Meeting shall be posted on the Club's Notice Boards.
3. Notice of any other business for the Annual General Meeting shall be received by the Secretary at least fourteen days before the meeting.
4. An Extra-Ordinary General Meeting may be convened at any time during the Winter Season (September - April), by either the Bowls Club Committee, or by a request in writing, signed by at least 20 members (10 members for the Summer Club), specifying the purpose of the meeting. At least 21 days' notice shall be given of all Extra-ordinary General Meetings. A minimum of seven days' prior to the meeting a notice of the business to be transacted at the Extra-Ordinary General Meeting shall be posted on the Club's Notice Board.
5. No business other than the election of Officers to serve on the Bowling Committee or Summer Bowling Committee shall be transacted at any general meetings unless at least 20 members (15 members for Summer Club) are present.
6. The display of notices on the Club's Notice Boards shall be deemed to have given notice to all members of meetings.
7. Voting shall be by a show of hands except when it is to appoint a member of the Committee when a ballot can be held.^{2 of 5}
8. Only male members will be entitled to vote for the Men's Captain and Vice-

Captain and only lady members will be entitled to vote for the Ladies Captain and Vice-Captain. All members will be entitled to vote for all other Officers.

A.7 Election of Officers and Committee

- 7.1 The President will be elected at an AGM and will hold office for a term of 1 year. The Bowling Committee will offer up a nomination for President for ratification by members.
- 7.2. All other Officers and Committee members elected at the Annual General Meeting shall hold office until the next Annual General Meeting when they shall be eligible for re-election.
- 7.3 Nominations for Officers and Committee Members shall be made in writing and signed by two members not being the nominee. The nominee shall signify his/her willingness to accept nomination on the nomination proposal. All nominations must be received by the Secretary at least 14 days before the date of the Annual General Meeting.
- 7.4 The Bowling Committee and Summer Bowling Committee shall have the power to fill any vacancy on their Committee occurring during the year by appointing a member of the Club to serve until the next Annual General Meeting.

A.8 Alteration of Constitution and Rules

No alteration shall be made to the Constitution and Rules of the Clubs except at the Annual General Meeting, or an Extra-Ordinary General Meeting convened for the purpose. Voting shall be by a show of hands and can only be passed by a two-thirds majority of those present and voting at the meeting. All Resolutions passed at a General Meeting shall be subject to ratification by the Council of Management.

A.9 Affiliation

- 9.1 Angel (Tonbridge) Indoor Bowls Club shall be affiliated to the English Indoor Bowling Association Ltd., and other recognised bodies for the pursuance of competitive bowls.
- 9.2 The Summer Club affiliation requirements are covered under the 9.1 above.

A.10 Associate Membership

The Council of Management delegate to the Disabled Club Committee and the Junior Club Committee responsibility and authority to manage their Club's matters subject to the Rules contained in this document, as appropriate, and to the following rules as set out below. All changes to their Clubs' Rules are subject to approval by the Council of Management.

Rules relating to Disabled Associate Members

1. Membership of the Disabled Club is open to people with disabilities of any kind which would make it difficult for them to participate in general bowls activities.
2. Disabled Associate Members agree to conform to the Rules and Bye-Laws of the Angel (Tonbridge) Indoor Bowls Association Limited.
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3. Disabled Club Members agree to conform to the rules for the safe conduct of Bowling Sessions set out by the Disabled Club Committee from time to time.

Rules relating to Junior Associate Members

1. Junior membership is open to young persons who have not reached their 18th birthday, or if in further education or higher education or an apprenticeship then it may be possible to extend the age limit to 21 years as at the subscription renewal date. Their membership will entitle them to learn and be coached in the game of bowls and to be involved in all areas of competitive play, both within the Angel Indoor Bowls Centre and beyond as the occasion arises.
2. Application for membership must be accompanied by a Consent form, duly completed and signed by the parent/guardian of the prospective Junior member.
3. A Child Protection Officer will be appointed by the Council of Management on the recommendation of the Junior Club Committee. The Child Protection Officer will take on the responsibility of ensuring that the Association operates a Child Protection Policy which incorporates all the recommendations of The English Bowls Child Protection Panel and that it is adhered to. The Child Protection Officer will undertake to notify the Council of Management of any changes as and when they occur.
4. A copy of the current Child Protection Policy document is to be available to view at the Reception Desk.
5. Junior Associate members do not have voting rights.
6. Access to the bowling rinks is not permitted unless supervised by an adult club member/s.
7. All rinks required for Junior practice sessions and/or Junior matches with visiting affiliated Junior Sections are booked by the Junior Co-ordinator or a member of the Junior Committee. Junior Members are permitted to book rinks for play, but any such booking should be confirmed by the parent/guardian of that member who will be responsible for ensuring that the appropriate green fee is paid and that the Junior member is supervised during the period of play on the green.
8. Only non-alcoholic drinks, snacks etc. are permitted to be purchased by anyone under 18 years of age.
9. Junior members may only play darts when accompanied and supervised by a responsible adult.
10. Junior members have no automatic right to bring or introduce any young person to the Centre, unless that young person is accompanied by his/her parent or guardian or the parent/guardian of the Junior member.
11. If playing in any adult scheduled fixture or an adult league, Junior members will pay the full adult rate of green fees as laid down by the Council of Management of the Angel (Tonbridge) Indoor Bowls Association Limited unless an alternative amount has been agreed by either the Council of Management or the Bowling Committee.
12. None of the above rules relating to Junior Associate Members reduces or relinquishes the Parent/Guardian from their responsibility for safeguarding the well-being of their child/children whilst participating in the game of bowls.

Note that all club policies and bye laws form part of this