

# Angel Logo0001 Angel Indoor Bowls Centre

Angel (Tonbridge) Indoor Bowls Association Limited  
Avenue Du Puy, Tonbridge, Kent, TN9 1QH

Address	Angel (Tonbridge) Indoor Bowls Association Limited Avenue Du Puy, Tonbridge, Kent, TN9 1QH
Telephone number:	01732 771262 or 01732 771200
Used Of Premise:	Indoor Bowls Centre, Restaurant, Office and Bar
Date of assessment:	<b>1/09/201X</b>
Name of assessor:	<b>Tom Young</b>
Details of assessor:	Fire Safety Advisor
Review Frequency:	<b>Annual</b>

## Statement of Fire Policy

Statement: It is the policy of The Angel Indoor Bowls Centre to protect all persons including Employees and visitors, members, contractors and members of the public from potential injury and damage to their health which may arise from work activities.

The company will provide and maintain a safe and healthy working environment and provide such information, training, supervision as they need for the purpose.

The company will comply with statutory requirements.

<b>Signed:</b>		<b>Print Name:</b>		<b>Date:</b>	
<b>Director of Facilities</b>					

## Management Systems

Daily Maintenance programme, logged, Weekly tests, Annual Drill

How a Fire could start

Sources of ignition – Kitchen – Low Risk

Office Bar and Green Area – There are no processes that pose a significant fire hazard. There is a service level agreement for all electronic equipment and the company policy is to close down all electrical equipment at night.

People Affected by Fire Staff, members and their guests

All in Building and Premise

Staff Training ***Risk assessment has been made for each area of the premises and staff have been made aware of them and copies are held in the office and behind the bar. The document(s) will also be available via the website. Green stewards are issued with written instructions on how to call the emergency services in an emergency. The Club's Emergency Procedures will be clearly available at the front desk.***

***An appointed First Aider and Fire Marshal are employed by the company and fire procedure explained to all members of staff and green Stewards.***

## Property Description

<p>The Building comprises of a <b>single storey building containing an office, Licenced bar, Restaurant and Bowls hall.</b></p> <p>The building has a fire certificate issued. <b>Not required</b></p> <p>The premises are considered to be low risk due to the fire safety measures in place.</p> <p>It has external escape exits.</p>	
<p><b>Occupancy</b></p> <p>Times premises in use: 9 – 11.30pm</p> <p>Max number at work at any time: 6</p> <p>Max number of people: <b>6 staff plus 100 members and guests.</b> <b>(employees and others)</b></p>	<p><b>Size:</b></p> <p>Building Footprint: (metres) 45 X 80</p> <p>Number of floors: 1</p> <p>Number of stairs: 0</p>
<b>Fire Safety Systems</b>	
<b>Fire Warning System:</b>	
Manual electric fire detection and break glass system tested weekly	
<b>Escape Lighting</b>	
Emergency Lighting is adequate tested weekly	
<b>Other Fire Safety Systems (e.g. sprinklers)</b>	
Smoke detectors and Heat detector in kitchen	
<b>Escape Routes</b>	
There are adequate fire safety sign and notices in the premise and all exited routes are adequately sign posted	
<b>Fire Alarm</b>	
There is an electric fire warning alarm comprising of manual call points and <b>smoke detectors</b> It will warn all persons resorting to the building when actuated.	
<b>Fire Extinguishers</b>	
There us a sufficient number of the correct type of fire extinguishers located throughout the building. They are adequate to the risk and serviced within the last 12 months.	
<b>Fire Action</b>	

Adequate signs and notices to support action plan	
<b>Summary of Significant Findings</b>	
None	
<b>Action Plan</b>	
Assembly Point – Car Park in front of Building	
Action on Discovering of Fire:	
Sound Alarm, Leave Building, Call 999, Do not re-enter building, Report to assembly point, Only attempt to tackle small fire is confident to do so, do not put yourself at risk.	
Action on Hearing an Alarm:	
Leave the Building by the Nearest Fire Exit, do not re-enter, Report to the assembly point, call 999, Liaise with the Fire Brigade	
Visitors:	
Ensure all visitors and contractors are taken to the assembly point, Assist any disabled persons with their evacuation as necessary.	

**Sketch Plan of Premises (Not to scale)**

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