

Angel (Tonbridge) Indoor Bowls Association Limited

Coronavirus (COVID-19) Policy

Policy brief & purpose

This policy includes the measures we are taking to mitigate against members, staff and visitors contracting coronavirus in our club. We have been following guidance from the UK Government, EIBA and our insurers to ensure that we operate our club in accordance with all applicable rules and regulations.

This coronavirus (COVID-19) policy is liable to changes, possibly at very short notice, with the introduction of additional governmental guidelines. If so, we will update this policy as soon as possible and re-publish on the website.

The mandatory guidance "Member Guidance" document, as updated from time to time and as emailed out to members and published on the website, forms an integral part of this Policy.

It is a condition of accessing the Club that all members, visitors and staff follow all of these rules diligently, to maintain a healthy and safe club at this unique time.

Scope

This policy applies to all of our members, staff and visitors when they are physically in our clubhouse building.

Any individual found to have breached this policy may be asked to leave the premises.

Health

- **If you show any symptoms of COVID-19** (new persistent cough, high temperature, loss of taste or smell) **within 10 days of having been in the clubhouse please contact a director as soon as possible**, giving as much information as possible about when you were in the club and who you may have been in contact with.
- **If you have shown any symptoms of COVID-19** (new persistent cough, high temperature, loss of taste or smell) **please do not enter the clubhouse for at least 10 days after these symptoms stopped** or until after you have recovered from COVID-19.
- **If you have a positive COVID-19 diagnosis, please do not enter the clubhouse until after you have fully recovered**, with a doctor confirming your recovery.
- **If you have been in contact with someone infected by COVID-19**, or suspected of being infected with COVID-19, **please do not enter the clubhouse for at least 10 days** since that contact.
- If you have cold or 'flu symptoms, such as cough/sneezing/fever, or feel poorly, please do not enter the clubhouse until you feel better.

If it transpires that any person who has, or is suspected of having, or carrying, COVID-19 has been in the Club the Directors retain the right to close the Club with immediate effect to allow for deep-cleaning.

A record of attendees will be kept (by bar staff and using Bowlr booking system) to enable NHS Test and Trace to contact 'close contacts. **By using the club you consent to your name and contact details being passed to the NHS Test and Trace scheme if necessary.**

General hygiene rules

See Member Guidance document, published on the website, which forms part of this policy

Whilst in the club - playing or socialising

See Member Guidance document, published on the website, which forms part of this policy

What we will do if someone tells us they have Covid-19 symptoms

If a person tells us they believe they could have Covid-19 this is extremely important for the safety of everyone in the club. However, we also recognise the importance of not causing extreme undue worry if it turns out to be a false alarm. Striking an appropriate balance is extremely hard. This section describes how the directors will make decisions and what those decisions will be. The table also contains the current government guidance. Whilst in no way criticising the government guidance, your directors believe that the policy of this club should have higher thresholds of safety for its members.

If potential symptoms are reported then Directors will meet within 30 minutes and decide on appropriate steps following table below.

The Directors meeting per above (whether one or more) will have the authority to close the club immediately and/or undertake additional deep cleaning at any time.

ID	Scenario	What we will do:	Government guidance:	Test result
1.	If fewer than 3 symptoms and not in club during infectious stage	Stay open No wider communication with members Request follow up contact if symptoms change or test result known	Stay open No wider communication with members No follow up required	No test or Negative – no further action Positive – got to ID 5
2.	If fewer than 3 symptoms and in club during infectious stage	Stay open No wider communication with members Proactive daily follow up contact to see if symptoms change or test result known	Stay open No wider communication with members No follow up required	No test or Negative – no further action Positive – got to ID 6

3.	If all 3 symptoms and not in club during infectious stage	<p>Stay open</p> <p>If in club within 96 hours of symptoms onset undertake additional deep cleaning</p> <p>No wider communication with members</p> <p>Proactive daily follow up contact to see if symptoms change or test result known</p>	<p>Stay open</p> <p>No wider communication with members</p> <p>No follow up required</p>	<p>No test or Negative – no further action</p> <p>Positive – got to ID 5</p>
4.	If all 3 symptoms and in club during infectious stage	<p>Close if necessary until 2 full cleans have taken place, otherwise stay open</p> <p>Undertake additional deep cleaning</p> <p>Alert all ‘close contacts’</p> <p>If club closes, communication with all members to explain why club closed. Otherwise no wider communications.</p> <p>Proactive daily follow up contact to see if symptoms change or test result known</p>	<p>Stay open</p> <p>Encouraged to alert ‘close contacts’</p> <p>No wider communication with members</p> <p>Encouraged to keep in contact until tests result known</p>	<p>Negative – re-communicate to everyone contacted that false alarm</p> <p>No test – no further action until symptoms lessen or test results known</p> <p>Positive – got to ID 6</p>
5.	Positive test and not in club during infectious stage	<p>Stay open</p> <p>Explanatory note to members highlighting not in club whilst infectious and that NHS Test and Trace will contact anybody at risk</p>	<p>Stay open</p> <p>NHS Test and Trace contact ‘close contacts’</p> <p>No wider communication with members</p> <p>No follow up required</p>	

6.	Positive test and in club during infectious stage	<p>Close if necessary until 2 full cleans have taken place, otherwise stay open</p> <p>Undertake additional deep cleaning</p> <p>Alert all 'close contacts'</p> <p>If club closes, communication with all members to explain why club closed.</p> <p>Explanatory note to all members that NHS Test and Trace will contact anybody at risk</p>	<p>Stay open</p> <p>NHS Test and Trace contact 'close contacts'</p> <p>Communication with members if required</p>	
7.	More than 1 person with positive test result within 3 days of each other	<p>Close club until further notice pending advice from Public Health England.</p> <p>Communicate to all members</p>	<p>Seek advice from Public Health England</p>	

Definitions

Symptoms - new persistent cough, high temperature, loss of taste or smell

Infectious stage – anytime from 2* days before the person was symptomatic up to 7 days from onset of symptoms

Close contact

- spends significant time in the same household
- has had face-to-face contact (within one metre), including:
 - o being coughed on
 - o having skin-to-skin physical contact, or
 - o contact within one metre for one minute
- has been within 2 metres of someone who has tested positive for COVID-19 for more than 15 minutes
- has travelled in a small vehicle, or in a large vehicle or plane

* 2 days is government guidance. In our decision making, to enhance the safety of members, we will use 4 days.

The club will use best endeavours to contact affected people should a person who has been in the club be found to have contracted Covid-19 but will rely on the NHS Test and Trace system for contacting all affected people.

Policy adopted by the Board - 24th August 2020
Next review date - ongoing